



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

June 10, 2020

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of May13, 2020

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW:

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Stonehenge Change Order No. 1 for J.S. Bova, for additional days, and contract increase of \$2,132.10.
2. DC Conveyance System Improvements Change order No. 11 for DC General Contractor Merante Contracting, for additional days.
3. Approve Easement Agreement with Peters Twp. for 330 Valleybrook Road.
4. Acceptance of the 2019 Financial Audit

ADJOURNMENT:



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REGULAR MEETING

June 10, 2020

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the May 13, 2020 Board Meeting.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

VISITORS: No visitors present.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported the personnel committee has completed the first phase revisions of the employee handbook. They will be forwarded to Manager for review.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The Donaldson's Crossroads interceptor portion contractor requested the Substantial Completion inspection. The inspection was held on June 9, 2020. The punch list was developed. The majority of the list consist of lawn restorations on the Oakwood Road portion of the project. Mr. Hanley recommended \$271,150 of retainage to be withheld from the contractor to cover the punch list items, this represents 200% of the value of the work. The Substantial Completion date was June 4, 2020. Mr. Hanley recommended approval of the contractor's Change Order No. 11 for a time extension. There is no cost associated with the change order.

Motion: To approve Contract 2019-1 Change Order No. 11 for 14 day time extension due to the Covid-19 and 7 days for weather conditions.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The contractor J.S. Bova Excavating reports the project is progressing slowly. They are still hitting rock, which is taking them time to remove. Mr. Hanley recommended J.S. Bova Excavating Change Order No. 1 for 18 day time extension due to the Covid-19 and for extra time and materials associated with the adjustment to Manhole 102. Mr. Hanley recommended pay application No.3 for J.S. Bova Excavating as listed on the requisition.

Motion: To approve J.S. Bova Excavating for the Stonehenge Truck Sewer project Change Order No. 1 for 18 day time extension due to the Covid-19 and for extra time and materials associated with the adjustment to Manhole 102 in the amount of \$2,132.10.

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported that he and the Solicitor collaborated on a letter that Mr. Boring sent to the property owner of 340 Buffalo Ridge Road in response to the property owner's letter to the Board.

Mr. Jenkins reported the status of the Subaru of South Hills plans for the sewer realignment and building addition. The developer will be required to enter into a Developer's Agreement for the proposed sewer realignment. Mr. Jenkins will be attending the pre-construction scheduled for June 23, 2020.

Mr. Jenkins reported the status of the Donaldson's Crossroads interceptor portion of the Conveyance System Improvements Projects. The Waters Edge HOA easement agreement required compensation for cleaning the exterior of the buildings. Management negotiated an amount of \$6,000, which will be presented on the capital requisition next month. Mr. Jenkins reported the restoration efforts made by the contractor are unacceptable, and Management will continue to work with the engineer and the contractor to meet the expectations and resolve in a timely manner.

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported the status of the Donaldson's Crossroad NPDES permit renewal. The PaDEP has issued the draft permit. There are no new parameters imposed. Management is still reviewing the text of the draft permit for changes from the previous permit.

Mr. Chucuddy presented the easement agreement with the Township. This agreement corrects the missing easement for the line to serve Georgetown Estates as well as an additional 10' for the Valleybrook interceptor relief sewer. The additional 10' was never obtained on this parcel.

Motion: To execute the easement agreement with Peters Township for 330 Valleybrook Road, parcel number 540-007-00-00-0030-02.

Moved by Mrs. Kaminsky, Seconded by Mr. Blazek

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Mr. Chucuddy reported on the Tomahawk Plan. This development is a subdivision of two existing lots resulting in three new lots for a total of 5 lots tributary to the Brush Run watershed. There is no projected overload based upon rerating the Brush Run treatment facility in 2021 to 2.3 MGD.

Motion: To accept the proposed sewage flows of 1200 GPD (3 EDU's) from the Tomahawk Plan.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Mr. Chucuddy gave a brief update on the status of several developments that are in the review stage.

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT: Copy on File

The 2019 Financial Audit was distributed.

Motion: To accept the 2019 Financial Audit.

Moved by Mr. Blazek, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

FINANCIAL STATEMENT REVIEW: Month ending May 31, 2020.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To ratify disbursements in the amount of \$327,331.36 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Fund	Disbursement	Total
Operating	Checks: 5595 through 5636 and ACH	\$88,054.15
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Checks 1053,1054 & Operating Fund Reimbursement	\$19,378.16
CFS Capital Improvement Fund	Requisition 2020-5	\$128,757.79
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment	\$2,199.93
PV Request	PV Loan Draw –Conveyance System Project	
	Total	\$327,331.36

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:27 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, Rebecca W. Kaminsky, and David G. Blazek

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Blazek	Burns	To approve the minutes of the May 13, 2020 Board Meeting.	Approved
2	Burns	Kaminsky	To approve Contract 2019-1 Change Order No. 11 for 14 day time extension due to the Covid-19 and 7 days for weather conditions.	Approved
3	Blazek	Burns	To approve J.S. Bova Excavating for the Stonehenge Truck Sewer project Change Order No. 1 for 18 day time extension due to the Covid-19 and for extra time and materials associated with the adjustment to Manhole 102 in the amount of \$2,132.10.	Approved
4	Kaminsky	Blazek	To execute the easement agreement with Peters Township for 330 Valleybrook Road, parcel number 540-007-00-00-0030-02.	Approved
5	Kaminsky	Burns	To accept the proposed sewage flows of 1200 GPD (3 EDU's) from the Tomahawk Plan.	Approved
6	Blazek	Banaszak	To adjourn the Board Meeting at 7:42 p.m.	Approved
7	Kaminsky	Burns	To ratify disbursements in the amount of \$327,331.36.	Approved
8	Kaminsky	Burns	To adjourn the Board Meeting at 7:27 p.m.	Approved